

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JANUARY 8, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker and Township Attorney Keri-Lyn Krafthefer. We do have a quorum to do business.

Public Input ~ Township resident Cathy Ward commented on Veterans Assistance.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on December 17, 2012. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy introduced Becky Maggio the Boone County Services Manager for RAMP she explained the program and the qualifications required to receive assistance from RAMP. The Flaming Monkeys a Boone County Robotics team sponsored by the Boone County 4-H club and made up of Belvidere High School, Belvidere North High School and North Boone High school students were in attendance to explain what their team is working on. The Robotics Team meets in the lower level of the Township Building to work on their project. The purpose of the team is to get high school students involved in science and technology. They will have an Open House at the Belvidere Township office on March 16th from 1-4:00 pm to demonstrate their project

Highway Commissioner's Report ~ not in attendance, no report at this time.

Assessor's Report ~ unable to attend the meeting due to illness.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, the State of Illinois is six months behind on their funding to the BCCA. The BCCA is actively looking for a new Director Mr. Slattengren will be leaving the end of March. The lights on the Flag at the BCCA are now working because of a donation from a private individual. The BCCA is having their "Love Is In The Air" dinner fundraiser at the Belvidere Moose Lodge in February. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Legal ~ there is no legal business to discuss at this time.

New Business ~ Discussion and Potential Action of Enclosed Bulletin Board, there has been a problem with paperwork that is required by law to be posted in the entryway of our building being removed or missing. The issue was discussed by the board when township resident Richard Nelson spoke up and offered to build and donate an enclosed case to be located in the entry way of the township building.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:35 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: January 22, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JANUARY 22, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on January 8, 2013. The motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ **Budget Dates**, Supervisor Murphy announced the dates of all upcoming special meetings for 2013 including the dates for all budget related meetings. **Representative Bob Prichard's Town Hall Meeting** will be held at the Township Building on February 22, 2013, the time for the meeting is unknown at this time.

Highway Commissioner's Report ~ the highway road crew will be out trimming trees on the roadway.

Assessor's Report ~ February 2nd the Assessor's office will have a booth at BOCO. The books are open for the 2013 assessment work which has started; a mailing will go out to let property owners know the assessor's office will be out doing field work.

Clerk's Report ~ nothing to report at this time.

Trustee's Report ~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, the BCCA is still waiting for funds from the state which is six months behind on their funding. The BCCA is pleased that the lights on the Flag are now working thanks to a local electrician donating his time to the project. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. Enclosed Bulletin Board. Trustee Turner and Township resident Richard Nelson are working out all of the details for a bulletin board to be installed in the entry way of the Township Building.

Legal ~ Township Attorney Keri-Lyn Krafthefer, read the outcome from the (Open Meetings Act) complaint filed by Catherine Ward dated June 19, 2012. Based on the information given to the Public Access Counselor it was determined that the Board did not violate the Open Meetings Act and the matter is closed.

New Business ~ Veterans Commission, Commander Greg Kelm from the VFW and Commander Marilyn Riske from the American Legion talked about the newly formed Veterans Commission that was set up last Fall. The Commission will help qualifying veterans in Boone County. The Commission is looking for office space in Belvidere and inquired about a possible site at the Belvidere Township building. Commander Kelm also talked about the referendum on April 9, 2013 if it passes it would help to Fund the Veterans Commission.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:55 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: February 11, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
February 11, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township resident Bill Wolf's public input question was insurance to members.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on January 29, 2013. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ Rich has ordered road salt to replenish what the Township Highway Dept. has used so far. Rich also has ordered door tags to notify residents when the Highway Dept will be in their area trimming trees and doing other types of road work.

Assessor's Report ~ Assessor Helnore had a visual presentation for the Board and public to see and explained what the assessment office is working on and the progress they are making.

Clerk's Report ~ a correction needs to be made to our posted meeting schedule for the Township Annual Town Meeting it will be held on April 16, 2013 at 6:00 pm not on April 9, 2013 as previously listed. On Tuesday February 5th there was a lottery drawing at the Township to determine party placement for the April 9, 2013 Consolidated Election. Present for the drawing was Mike Guthrie representing the Democratic Party and Don Menge representing the Republican Party. The outcome of the drawing is that the Democrats will be listed first on the ballot for the April 9th Township Consolidated Election.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, the "Love Is In The Air" Fundraiser Dinner for the BCCA is tomorrow night at the Belvidere Moose, tickets can still be purchased at the door. The search committee is still looking for a replacement for Director John Slattengren at the BCCA. Trustee Zeien, not report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. Follow up report on Belvidere Twp. Aggregation, Larry Shover who works for NIMAC the group that helped the Township get through the Electric Aggregation process. Larry is here to let the Township know that the Electric Aggregation conversion will take place this month (February) this should be reflected in your March bill. There are 1,778 households that enrolled in the program and 48 households that opted out. The rate that the 1,778 households will receive is 5.229 which will be a 40% saving on the electricity portion of their bill.

Legal ~ there is nothing to be discussed for legal at tonight's meeting.

New Business ~ Insurance, Assessor Helnore voiced concern that she will be paying more for her health insurance than the other elected officials. Township Attorney Keri-Lyn Krafthefer tried to explain to Assessor Helnore that the Assessor's term of office begins on January 1st after the Consolidated Election in April of the previous year. Where the other elected officials the Supervisor and Highway Commissioner, (the only other elected officials eligible for Health Care Insurance) their terms begin on the third Monday in May after the Consolidated Election in April of the same year. The compensation package begins and ends with the elected person's term of office, according to Attorney Krafthefer there is no way to change that.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:40 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: February 26, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
FEBRUARY 26, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien and Supervisor Murphy. Also present Clerk Schabacker and Hwy Commissioner Lee. Assessor Helnore and Trustee Turner are not in attendance for tonight's meeting. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on February 11, 2013. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Saturday March 16th the Flaming Monkeys will have a demonstration in the Township parking lot to show the robotics project they have been working on. Saturday April 27th the Township will again host a Shred Day and that same day April 27th the Township will also be the host site for the Great American Cleanup. The Township Hwy Dept. Crew along with the City of Belvidere Street Dept. has volunteered to haul the trash collected to a dump site. ATICOY, the youth organization group within Township Officials of Illinois will have their quarterly meeting in our building in May the exact date is unknown right now. June 8th is the date set for the Med Collection program; more information will follow as we get closer to that date.

Highway Commissioner's Report ~ the Hwy Dept. did get their 800 tons of road salt. Rich thinks that March 14th is the date set for blacktop bid openings at the County Highway Dept. he will check that date to be sure it's correct.

Assessor's Report ~ Since Assessor Helnore would not be in attendance for the Board Meeting tonight she left a handout for the Board Members regarding Insurance Costs for the Assessor.

Clerk's Report ~ No report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, the "Love Is In The Air" Fundraiser Dinner for the BCCA was a success with 345 people being served. The BCCA has had a lot of people interested in the Directors position as well as the position open for the bookkeeper. Trustee Zeien, no report at this time. Trustee Turner, no report.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following

Items. The Township Board continued the discussion from last week regarding insurance costs for Assessor Helnore. Prior to Assessor Helnore leaving the office today she gave the office a new handout titled "Insurance Costs for the Assessor" she wanted this new handout to be given to the Board Members at today's meeting. Trustee Carlson provided the original handout given to the Board Members by Assessor Diann Helnore at the last the board meeting February 11, 2013 regarding her health insurance. Trustee Carlson corrected and clarified the inaccurate statements with written notations on Assessor Helnore's original handout and gave corrected copies to the rest of the Board Members. The Board Members were in agreement that this had been discussed and resolved at the last board meeting February 11, 2013 when Attorney Krafthefer explained to Assessor Helnore that nothing could be done about it that her term of office runs differently than the other elected officials, it's the law. The board members were in agreement that they do not want to discuss this at any further meetings.

Legal ~ there is nothing to discuss for legal tonight.

New Business ~ there is no new business to be discussed at tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:20 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: March 12, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MARCH 12, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer, Trustee Carlson is out of town and unable to attend tonight's meeting, we have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on February 26, 2013. The motion was 2nd by Trustee Turner and passed with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ "Shred Day" will be held on April 27, 2013 in the township parking lot also that same day April 27th the township will be assisting with the "Great American Cleanup". Saturday March 16th from 1-4 pm the "Flaming Monkeys" will have an Open House and demonstrate their robotics project in the township parking lot.

Highway Commissioner's Report ~ road salt that was ordered is coming in this week. The blacktop bids are coming in and we have a meeting this Thursday at the County Highway Dept. to discuss the bids.

Assessor's Report ~ the Assessor's office has developed a way of pulling out specific house types with certain details such as homes with cathedral ceilings or brick chimneys to better assess these properties.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, out of town no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.** There is nothing to report under unfinished business.

Legal ~ there is nothing to report under legal at this time.

New Business ~ **Approval of Annual Town Meeting Agenda**, Trustee Robertson made a motion to approve the agenda presented to the board for the Annual Town Meeting to be held on April 16, 2013 at 6:00 pm. Trustee Turner 2nd the motion the motion passed with four ayes no nays and one absent.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner. Before roll call was taken Trustee Zeien had a question for Assessor Helnore regarding audio tapes purchased by her office at Radio Shack, it was noted that sales tax had been added to the total bill. Trustee Zeien stated that the township is a tax exempt entity and we should not be paying sales tax on items purchased for use by the township. Assessor Helnore stated that she uses the tapes for employee reviews and she would pay the .88 sales tax herself. After discussion by the board a vote was taken with four ayes no nays and one absent the motion passed with Trustee's Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Closed Session ~ Township Attorney Keri-Lyn Krafthefer stated that her firm received correspondence from Township Assessor Diann Helnore and that Assessor Helnore wants the Township Law Firm (Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer) to stop performing legal work for her office. Attorney Krafthefer cited Section 2.02 (5 ILCS 120/2.02) Closed Meetings for reason to go into closed session. Trustee Zeien made a motion to go into closed session at 5:10 pm to discuss the request made by Assessor Helnore to no longer have the Law Firm of Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer represent the Township Assessor's office. The motion was 2nd by Trustee Robertson and passed with four ayes no nays and one absent. The individuals in attendance for the closed session are Supervisor Murphy, Trustee's Robertson, Zeien, Turner, Assessor Diann Helnore, Attorney Krafthefer and Clerk Schabacker. The Township Board came out of closed session at 5:48 pm.

Adjournment ~ with no other business to discuss a motion was made by Trustee Turner to adjourn the meeting at 5:50 pm, 2nd by Trustee Robertson motion passed with Trustee's Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: March 26, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MARCH 26, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Attorney Tiffany Nelson-Jaworski. We have a quorum to do business.

Supervisor Murphy introduced Ms. Jenkins a mentor for the Flaming Monkeys; this is a group of High School Students from Boone County Schools. The group meets in the lower level of the township building to work on their robotics projects for competition. Ms. Jenkins explained to those in attendance the dates of future competitions the next one being April 5th & 6th and how the program and competitions work.

Public Input ~ Township resident Max Newport had a question about the budget.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on March 12, 2013. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Township received a dividend check for \$4,497 from TOIRM (Township Officials of Illinois Risk Management Association).

Highway Commissioner's Report ~ all the road salt that was ordered has come in. the blacktop bid is \$100,000 less than what was expected.

Assessor's Report ~ assessments are expected to be down around 6% this year.

Clerk's Report ~ just a reminder about our upcoming Consolidated Election April 9th. April 16th is our Annual Town Meeting at 6:00 pm in the lower level of the Township Building. Tuesday April 2, at 4:30 pm the Supervisor presents the Annual Financial report to the Board of Trustee's.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, no report at this time. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. There is no new business to discuss at tonight's meeting.

Legal ~~ there is no legal business to discuss tonight.

New Business ~~ **Ordinance 01-13 Road Weight Limits**, Supervisor Murphy asked for a roll call vote to pass Ordinance #01-13 Road Weight Limits. Roll call was taken with five ayes no nays with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote motion passed.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien Trustee Carlson had a question on a bill from Attorney's Ancel, Glink in the amount of \$1,400 Trustee Carlson asked if we had all the documentation that came with that bill Assessor Helnore stated that all the documentation is there. The motion passed to pay the Town bills with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:23 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: April 9, 23013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
APRIL 9, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy, Trustee Robertson is not in attendance for the meeting tonight. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Public Input ~ Township resident Bill Wolf asked about the 2013/2014 budget.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on March 26, 2013. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ April 27th is "Shred Day" at the Township where we will be shredding old documents for the residents of Belvidere Township, also April 27th is the "Great American Cleanup" Belvidere Township will assist with the project along with employee's of the Chrysler Corp.

Highway Commissioner's Report ~ the Township Highway Crew is out picking up garbage along the roadways in the Township.

Assessor's Report ~ all of the employee's in the assessment office are out doing field work.

Clerk's Report ~ a reminder the Annual Town Meeting is April 16th at 6:00 pm in the lower level of the township building.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, not in attendance no report at this time. Trustee Zeien, no report at this time. Trustee Turner, no report at this time.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.** Budget Review and Discussion, Supervisor Murphy asked the Board if they had any questions on the Budget, there being no questions from the board they moved on to the next item on the agenda.

Legal ~ there is nothing to discuss for legal business at tonight's meeting.

New Business ~~ there is no new business to discuss for tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~~

Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~~ a motion was made by Trustee Zeien to adjourn the meeting at 5:20 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: April 23, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
April 23, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helmore and Hwy Commissioner Lee. We have a quorum to do business.

Public Input ~ there were no comment slips turned in for this meeting.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on April 9, 2013. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy responded to a question that Township Resident Kay Blair had asked at the Annual Town Meeting on April 9th regarding a GA line item for \$2,500 of that amount only \$273 was spent for that line item. This Saturday is "Shred Day" at the Township Building also the Township will be assisting with the "Great America Clean Up".

Highway Commissioner's Report ~ street signs are in for the Subdivisions that will be blacktopped this summer. The road postings are off now.

Assessor's Report ~ the Property Tax Appeal Board will be meeting on Monday May 6th for a hearing on a 2008 case for the Southtowne condo's.

Clerk's Report ~ May 14th we will be swearing in all the newly elected Township Official's this will take place after the 5:00pm Board meeting.

Trustee's Report ~ **Trustee Carlson**, would like the Assessor's total Attorney's bill and any future bills submitted for payment to be the complete bill not just not just the cover sheet, this should be done for all bills and all departments before payment is made. **Trustee Robertson**, the Boone County Garden Club will be helping with the exterior yard maintenance at the BCCA. The Township Road Dept. helped the BCCA by filling some holes in the yard. The State did send some money but are still behind on their financial obligation to the BCCA. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. Budget Review and Discussion, there were no questions from the Board about the Budget.

Legal ~ there is no business to conduct for legal tonight.

New Business ~ there is nothing to discuss for new business at tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:17 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: May 14, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 14, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner, Supervisor Murphy and Clerk Schabacker. Also present Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~~ Township resident Dan Snow commented on the new sound system listed under New Business on the agenda.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~~A motion was made by Trustee Robertson and 2nd by Trustee Zeien to approve the minutes from the last regular township board meeting April 23, 2013 the motion passed with five ayes no nays on a voice vote. A motion was made by Trustee Zeien and 2nd by Trustee Turner to approve the minutes from the Town Fund Budget Hearing and Adoption on April 23, 2013 the motion passed with five ayes no nays on a voice vote. A motion was made by Trustee Robertson and 2nd by Trustee Carlson to approve the minutes from the Road and Bridge Fund Budget Hearing and Adoption on April 23, 2013 the motion passed with five ayes no nays on a voice vote.

Discussion and Potential Action on Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ the Supervisors Annual Audit was recently published in the local paper. This is a correction to what was recently printed in a local paper, Belvidere Township offered to loan Timberlane \$25,000 to help with the new bridge they need on Orth Road it is not a gift to them as stated in a local paper.

Highway Commissioner's Report ~~ road work will begin the first part of June. The plan is to get the road work done before school starts and the buses are on the roads. New road signs have been ordered for the completed roads.

Assessor's Report ~~ Assessor Helnore is not in attendance for tonight's meeting.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ Trustee Carlson, no report at this time. Trustee Robertson, has not met with the BCCA Board yet but he will have a report at our next board meeting. Trustee Zeien, thanked the Board Members that he worked with over the last four years and the friendships that were created and wished the newly elected officials good luck. Trustee Turner, thanked both Trustee Carlson and Zeien for their years of service.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items. Adoption of an Ordinance for Specific Penalties for Operating Trucks and Commercial Vehicles beyond Maximum Weight Limitations on Shaw Road. Trustee Carlson made a motion to adopt the "Ordinance Providing For Specific Penalties For Operating Trucks And Commercial Vehicles On Shaw Road Beyond Maximum Weight Limitations". The motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Legal ~ there is no legal business to conduct at tonight's meeting.

New Business ~ New Sound System/Recorders/Microphones Etc. the board discussed the possibility of upgrading the township's current recorders and microphones.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner. Trustee Carlson had a question on an invoice dated May 13, 2013 for an educational class taken without prior to Board approval. Her question, isn't prior approval required before signing up for such classes? Supervisor Murphy believed that prior approval was the way it has been done in the past. The motion to pay the Town Bills passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Closed Session-Review Closed Session Minutes, Trustee Robertson made a motion to go into Closed Session and include Township Attorney Krafthefer at 5:17 pm to review previous closed session minutes, the motion was 2nd by Trustee Turner and passed with five ayes no nays on a voice vote. Those in attendance for the closed session are Trustee's Carlson, Robertson, Zeien, Turner, Supervisor Murphy, Clerk Schabacker and Township Attorney Krafthefer. The Board came out of closed session at 5:25 pm and resumed the regular board meeting.

Action on Closed Session Items, Trustee Robertson made a motion to open to the public the closed session minutes dated June 12, 2012. The motion was 2nd by Trustee Turner and passed with five ayes no nays on a voice vote.

Supervisor Murphy presented both Trustee's Carlson and Zeien with plaques recognizing them for their years of service to Belvidere Township.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 5:30 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: May 28, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 28, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Public Input ~ Township resident Bill Wolf commented on the 2013/2014 Budget.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on May 14, 2013. The motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Supervisor Murphy introduced Joe Fortmann the new Director of the BCCA. Mr. Fortmann thanked the Board for their donation of funds to help purchase the medical van which is used on a regular basis by the BCCA. Mr. Fortmann also pointed out that Boone County is the oldest County by age in the State, and that the BCCA provides a valuable service now and will continue into the future.

Highway Commissioner's Report ~ work has started again on Gustafson road after a temporary breakdown in equipment. Blacktopping road work will begin next week.

Assessor's Report ~ talked about how the tax rate has gone up which affects the tax bill even though values have gone down. This was explained in a handout given out by Assessor Helnore.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, no report at this time. Trustee Turner, the new parking lot lights are working out pretty good. Trustee Grover, no report at this time. Trustee Nelson, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items:

Potential Action on Purchasing New Sound System/Recorders/Microphones Etc.

Trustee Robertson stated that the price quote for a new sound system was hard to understand and the Board will wait for a new quote that will be easier to understand.

Legal ~ there is no legal business to discuss at tonight's meeting.

New Business ~

Adoption of Resolution of Investment Policy #03-2013: Trustee Robertson made a motion to Adopt Resolution Investment Policy #03-2013 the motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote

Discussion and Potential Action on Disposal of Equipment: Trustee Robertson made a motion to dispose of obsolete equipment a Minolta 2500 model fax machine and a Minolta EP3000 copy machine located in the Assessor's storage room. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Upgrade of Security DVR: a motion was made by Trustee Nelson to purchase an upgraded DVR and possibly extra cameras for the Township security system. The motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action of Purchasing Lawn Mower: it was decided by the Board to lay over until a future date the possible purchase of a lawn mower for the Township grounds. Trustee Robertson would like to have bids in writing from landscapers to know the cost if the Township were to hire an outside firm to do all the outside ground maintenance such as the weeds, trimming and mowing. Trustee Robertson would also like to know what it costs the Township to do it themselves. The number of hours used by the Township to mow and does workmen's comp. cover this, also what would the depreciation of a new lawnmower be over a period of time.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:30 pm, 2nd by Trustee Nelson motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: June 11, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 11, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on May 28, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ 213 people participated in the Med Collection with a total of 534 lbs of outdated or unwanted drugs collected and 17 lbs of aerosol cans collected.

Highway Commissioner's Report ~ not in attendance no report at this time. Per Supervisor Murphy Gustafson Road is about done and they are waiting to put another layer of blacktop on Shaw Road.

Assessor's Report ~ the Assessor's office only has six weeks left to turn in the books August 1st is the deadline. The office staff will be working Saturdays to get all the work done by the deadline.

Clerk's Report ~ a thank you card was received from former Trustee Debbie Carlson for recognizing her and her years of service to the Township at her last board meeting, she also enjoyed the celebration and food served after the board meeting.

Supervisor Murphy, Trustee Nelson will be representing the Township on the Community Building Board.

Trustee's Report ~ Trustee Robertson, the BCCA, Wellness Clinic at BNHS was a success with attendance being up from last year. The BCCA Auxiliary has a Fundraiser House Walk coming up this month. Trustee Turner, no report at this time. Trustee Grover, no report at this time. Trustee Nelson, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Potential Action on Purchasing New Sound System/Recorders/Microphones Etc. all the necessary information has not come in yet, this will be held over until the next meeting.

Discussion and Potential Action on Purchasing Lawn Mower. The price quotes received for a new lawn mower are R. J. Daniels \$5,482 and Anderson Refrigeration \$4,500. After discussion by the Board on the purchase of a new lawn mower, Trustee Robertson made a motion to table discussion on purchasing a lawn mower until we get some bids from lawn care companies. Supervisor Murphy asked for a voice vote to table the discussion on a lawn mower with a five ayes on nays to table discussion on purchasing a lawn mower.

Legal ~ there is nothing new to discuss for legal at tonight's meeting.

New Business ~

Adoption of Resolution Establishing Prevailing Wages-#02-2013. Trustee Robertson made a motion to adopt the Resolution Establishing Prevailing Wages #02-2013, the motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:25 pm, 2nd by Trustee Nelson motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: June 25, @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

OPEN TO PUBLIC ON 5-14-2013

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**BELVIDERE TOWNSHIP CLOSED SESSION
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 12, 2012**

**TOPIC FOR CLOSED SESSION MEETING
REVIEWING PAST CLOSED SESSION MINUTES**

Individuals Present for the closed session meeting.

Supervisor, Pat Murphy
Trustees, Debbie Carlson
Bill Robertson
Bob Turner

Clerk, Judy Schabacker

The closed session meeting was called to order by Supervisor Murphy at 5:50 pm. Roll call was taken by Clerk Schabacker with the following Board Members present Carlson, Robertson, Turner, Murphy and Clerk Schabacker. Discussion on closed session minutes for 6-28-2011, 9-27-2011 and 1-24-2012 is the topic of this closed session.

A motion was made by Trustee Carlson to come out of closed session at 6:04 pm. The motion was 2nd by Trustee Robertson and passed with four ayes no nays and one excused absence on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 25, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Township Attorney Keri-Lyn Krafthefer and Hwy Commissioner Lee. Trustee Turner and Assessor Helnore are not in attendance for tonight's meeting. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on June 11, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ this Sunday June 30th from 4:00-6:00 P.M. there will be an open house at the Bonus Township Building for retired Supervisor Herb Walberg. Thursday September 5th at 7:30 A.M. Belvidere Township will host a "Presentation on Levies" conducted by Robert Porter with the Law Office of Ancel/Glink this presentation is being held for all Boone County Township Supervisors, Trustees and Highway Commissioners. The Township has not received any resent correspondence from RAMP but Supervisor Murphy does know that they are presently working on three projects using those funds received from the Township. The Trustee's were given a Boone County map with the locations of tornado sirens in the County. August 23rd from 6:30 to 9:30 pm there will be a Riverfront Project Fundraiser at the Baltic Mill tickets are \$50 or \$85 for two.

Highway Commissioner's Report ~ Gustafson Road will be blacktopped tomorrow. There is a problem with the contractor leaving our job to work on other projects they have, but they were the lowest bidder for the job so we really don't have any control over that problem.

Assessor's Report ~ no report unable to attend tonight's meeting.

Clerk's Report ~ July 19th Trustee's Kathy Grover and Richard Nelson will be attending an Educational Conference at Giovanni's in Rockford, Supervisor Murphy will be a Presenter at the Conference.

Trustee's Report ~ Trustee Robertson, the Health Fair was well received by the public and a great success. Trees that need to be removed on the BCCA property were taken down. Township Hwy Comm. Lee filled some holes with dirt on the BCCA property to help them out. Trustee Turner, no report, unable to attend tonight's meeting. Trustee Grover, will be helping Supervisor Murphy with requests that come in to the Township. Trustee Nelson, will be a new member on the Board at the Community Building representing Belvidere Township. Trustee Nelson stated that both he and Trustee Grover attended a conference at the Radisson in Rockford where Attorney Krafthefer was a presenter; both felt that they learned a lot from the conference.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Potential Action on Purchasing New Sound System/Recorders/Microphones Etc. Trustee Robertson for discussion made a motion to purchase the recording system for the Board Room the motion was 2nd by Trustee Nelson after discussion on the motion Trustee Robertson called for the question and a vote, a vote was taken with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy voicing aye on a roll call vote to purchase the recording system for the Board Room at a price of \$3,140. A motion was made by Trustee Nelson to purchase the sound and recording system for the lower level conference room at a price of \$2,735. The motion was 2nd by Trustee Robertson, the motion passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy voicing aye on a roll call vote.

Discussion and Potential Action on Purchasing Lawn Mower, Supervisor Murphy made a motion to purchase a lawn mower from Anderson Refrigeration at a price of \$4,500 the motion was 2nd by Trustee Nelson. The motion passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy voicing aye on a roll call vote.

Cement Grass Area-Rear of Building,, a motion was made by Trustee Nelson to have Contractor Randy Baier do concrete work along the sidewalk at the back entrance of the building at a price of \$1,613 the motion was 2nd by Trustee Robertson and passed with four no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy voicing aye on a roll call vote.

Legal ~ there is no legal business to discuss at tonight's meeting.

New Business ~ Adoption of Resolution Establishing Prevailing Wages Road - #04-2013, Trustee Robertson made a motion to adopt the Resolution Establishing Prevailing Wages Road - #04-2013. The motion was 2nd by Trustee Grover and passed with four ayes no nays and one absent with Trustee Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Nelson and passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:34 pm, 2nd by Trustee Grover motion passed with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: July 9, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 9, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Krafthefer. Trustee Nelson is out of town and unable to attend tonight's meeting. We have a quorum to do business.

Public Input ~ Township resident Jack Wolf had clerk Schabacker read a letter about his concerns with Shaw Road. Assessor Helnore asked about a Township Donation for the Northern Illinois Mobile Food Truck. Township Resident Ron Wait inquired about the Township mowing properties that are in foreclosure in Belvidere Township where the lawns have not been mowed.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on June 25th 2013. The motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ work on Gustafson Road is done and now work is being done on the roadway shoulders.

Assessor's Report ~ the Assessor's office is out doing field work.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, everything is good at the BCCA and the State did come up with some money for the BCCA. Trustee Turner, no report at this time. Trustee Grover, no report at this time. Trustee Nelson, no report, unable to attend tonight's meeting.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss for tonight's meeting.

Legal ~ there is no legal business to discuss for tonight's meeting.

New Business ~~ there is no new business to discuss for tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Grover the motion passed with four ayes no nays and one absent with Trustee's Robertson, Turner, Grover, and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~~ a motion was made by Trustee Turner to adjourn the meeting at 5:34 pm, 2nd by Trustee Grover motion passed with Trustee's Robertson, Turner, Grover, and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: July 23, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 23, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Krafthefer. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on July 9, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the EPA looked at the Townships property on 5th Ave. but the Township has not received a report yet but that issue seems to be winding down. The Township retention pond adjacent to the Township building is not draining the way it should, Rich is working on a solution for the problem.

Highway Commissioner's Report ~ the blacktopping is done and now the guys are painting the strips on the roads and mowing the roadways. We are also cleaning up from the storm we had the other night.

Assessor's Report ~ the Assessor's office is finishing their end of year work. They will be posting commercial values tomorrow.

Clerk's Report ~ RAMP emailed a list of fundraiser events they have coming up in the Northern Illinois area starting with a RAMP Wheel a Thon in Stephenson County on July 25th if anyone is interested in participating in an event they can contact myself for additional info.

Trustee's Report ~ **Trustee Robertson**, the trees have been trimmed at the BCCA and 118 people attended the BCCA picnic last week. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, everything is running smoothly at the Community Building he also Recognized Clerk Schabacker for completing a half marathon in Chicago.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

Legal ~ there is no legal business to discuss at tonight's meeting.

New Business ~

Beloit Road Bike, Supervisor Murphy explained the proposed plan to build a bike path on Beloit Rd. around the retention pond by Belvidere North High School. He would like to work in cooperation with the City to make this project happen. School District 100 is in agreement with the plans. Trustee Robertson made a motion to go forward with plans to build a 1,000ft by 10ft wide bike path around the retention pond at Belvidere North High School. Trustee Nelson 2nd the motion the motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

BCCA Parking, Supervisor Murphy has been working with both the BCCA and Blackhawk Bank to create additional parking for the BCCA with the help of the Belvidere Township and the City of Belvidere. This parking lot would be on Blackhawk Bank property. What Supervisor Murphy would like is permission to go ahead and hire an Engineering Firm to get the project started. Trustee Robertson made a motion to hire an Engineering Firm to get the project started. Trustee Turner 2nd the motion. The motion passed with a roll call vote with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Mobile Food Pantry, Supervisor Murphy made a motion to secure the services of the Mobile Food Truck for \$750 for discussion purposes the motion was 2nd by Trustee Grover. After discussion by the board and input from Attorney Krafthefer regarding the legal aspect of the request, Trustee Robertson made a motion to table this discussion, Trustee Nelson 2nd the motion the motion passed with five ayes no nays on a voice vote.

Shaw Road- M. Courier, Ms. Courier is unable to attend tonight's meeting but is working with the Belvidere Township to help with issues on Shaw Rd. and weight limits on trucks. Ms. Courier informed the Township that State Rep. Joe Sosnowski and Senator Dave Syverson are working on legislation regarding fines and penalties related to posted road.

Bike Rack for Building, Trustee Turner is working with a local company to make a bike rack for the Township. The board had discussion on location and size of the bike rack. Trustee Robertson made a motion to have Trustee Turner go forward with the purchase of a bike rack, the motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Nelson. Supervisor Murphy had a question on an Assessor's bill for \$260 to purchase County Year Books which are handed out free at the County Administration Building. Assessor Helnore stated that they are kept in her office and handed out as a service to the public when they come in. Trustee Nelson asked why can't the public go the County Office and get one for free why does the Township have to pay for something that is free. The motion to pay the Township bills passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:38 pm, 2nd by Trustee Grover motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: August 13, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 13, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township resident Patrick Mattison commented on the tape recorded meetings. Assessor Helnore had a list of questions about the occupants in the lower level of the Township building. Supervisor Murphy will give a written response to Assessor Helnore as soon as possible.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on July 23, 2013. The motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ a big thank you was given to former Township Trustee Paul Zeien and Belvidere Township for hosting a Photography Class for 4-H kids at the Township. Supervisor Murphy asked for a moment of silence in remembrance of Dale Anderson who recently passed away, also thoughts go out to our newly elected Mayor who fell ill while at the Boone County Fair.

Highway Commissioner's Report ~ the Belvidere Township Hwy Dept. is helping out Caledonia Township with their blacktopping, and will also be helping Boone Township too with some of their needs. The Township will also be working on drainage issues with the retention pond adjacent to the Township Building.

Assessor's Report ~ valuations will be completed and turned into the Supervisor of Assessments office by August 15th, so far the Assessor's office has found 9 million in omitted property in Belvidere Township for 2013 and this figure could go to 10 million by the time work is completed.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, a lot of people visited the BCCA booth at the fair and purchased Quilt Raffle Tickets. The BCCA also received money from the State but they are still behind on their funding. Trustee Turner, no report at this time. Trustee Grover, no report at this time. Trustee Nelson, the Community Building has installed outdoor lights that light up the parking lot.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Revisit Board Bill Approval for July 23, 2013, a \$240 bill turned in for payment at the Board Meeting on July 23, 2013 by Assessor Helnore for "Boone County Year Books" purchased from the County Clerk's office did not receive approval for payment by the Board of Trustee's because the books purchased are free to the public at the County Administration Building. After discussion by the Board of Trustee's the required number of signatures were acquired for payment of the bill.

Shaw Road Weight Enforcement, six tickets at \$50 each were given out by the Sherriff's Dept. for overweight trucks using Shaw Road.

BCCA Parking, things are progressing with plans for a BCCA Parking lot on the Blackhawk Bank property.

Beloit Road Bike Path, nothing has been scheduled yet for the Bike Path but Supervisor Murphy talked with Mayor Chamberlain about the Bike Path and School Dist. 100 will put the Township on their Insurance if things continue to move along as expected.

Legal ~ there is nothing new to discuss for legal business at tonight's meeting.

New Business ~

Electronic Door Lock/Card Entry, Supervisor Murphy made a motion to purchase an Electronic Door System for the Township Building from Rick's Lock Shop at a Cost of \$3,242.85 the motion was 2nd by Trustee Turner and passed with five ayes no nays with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Resolution #04-2013 Policy regarding Tape Recording of Public Meetings, after reading the entire Resolution #04-2013, Supervisor Murphy made a motion to adopt resolution #04-2013 regarding Tape Recording of Public Meetings, the motion was 2nd by Trustee Richard Nelson the motion passed with five ayes and no nays with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:50 pm, 2nd by Trustee Robertson motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: August 27, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 27, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Grover to approve the minutes from the last regular township board meeting on August 13, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ ATICOY (Association of Illinois Township Committees on Youth) had their CEU Educational Class in the lower level of our township building today. Rosecrance was the presenter for the educational conference. Supervisor Murphy The Flaming Monkey's will be highlighted in the Township Perspective in November they are the youth organization that meets in our lower level to work on electronic projects this group is also affiliated with Boone County 4-H Clubs. Supervisor Murphy read a response to Assessor Helnore's questions from our last board meeting she wanted to know who was using the lower level of the township building and why. Supervisor Murphy stated that Northern Illinois Tourism is located in the lower level of the township building, because they lost their previous location of 14 years due to the owner having other plans for the building and could not find another location, this is a temporary situation for them and will be reevaluated in February of next year. Assessor Helnore also had questions about the Flaming Monkey's why are they in our building, Supervisor Murphy stated that they are a 4-H Robotics Team made up of Boone County High School Students and are Belvidere Townships contribution to youth programs for our community.

Highway Commissioner's Report ~ blacktopping will be done on Poplar Grove Rd tomorrow and will also be doing some spots on Riverside Road.

Assessor's Report ~ copies of a neighborhood list was handed out to the board by Assessor Helnore. Explanation of the information on the handout was given by Assessor Helnore. For 2013 the assessor's office has found \$9,917,196. In omitted property that is property that has never been assessed before.

Clerk's Report ~ there is no report at this time.

Trustee's Report ~ **Trustee Robertson**, the BCCA will have to replace their water heater. September 10th is the BCCA's Annual Fund Raiser Dinner at the Moose, tickets are \$10. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Shaw Road Weight Enforcement, Supervisor Murphy had heard that an 80,000 lb truck received a fine of \$100 which is contradictory to our Resolution Ordinance. Supervisor Murphy will talk with Sherriff Wirth to clarify the situation.

BCCA Parking, there are a few issues to be worked out with the BCCA and Dave Adkins at Blackhawk Bank.

Beloit Road Bike Path, the Township did get the certificate of Insurance from the School District listing us on their policy. It is now up to Richard when he wants to schedule it. The City of Belvidere may possibly assist us with the project.

Legal ~ There is no legal business to discuss at tonight's meeting.

New Business ~ There is no new business to discuss at tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Grover made a motion to pay the town bills the motion was 2nd by Trustee Nelson for discussion. Trustee Grover questioned a bill turned in by Assessor Helnore for \$530 to pay the Appraiser's State License fee for her employee Anita Taylor. Assessor Helnore was asked to explain the bill, she stated that the same bill was paid for Assessor Bob Falkenstein and that the same bill has been paid for her employee Mike St. Angel which was a condition of his employment. Assessor Helnore stated this is a valid expense and there is money in her fund to pay for it. After discussion the board decided to pay all bills with the exception of the bill turned in by the Assessor's office for \$530 to cover the State License for Anita Taylor. Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicated aye on a roll call vote to pay the Town Bills with the exception of a bill for \$530 submitted by Assessor Helnore.

Adjournment ~ a motion was made by Trustee Grover to adjourn the meeting at 5:45 pm, 2nd by Trustee Turner motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: September 10, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 10, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore and Attorney Krafthefer. Hwy Commissioner Lee is on vacation and not in attendance for tonight's meeting. We have a quorum to do business.

Public Input ~ Township resident Bill Wolf wanted and answer to questions he had asked of the board three months ago. Supervisor Murphy invited Mr. Wolf to come into his office at a later date and he would answer any questions he had, Mr. Wolf said he would do that. Assessor Helnore asked Attorney Krafthefer how long Township records have to be kept. Attorney Krafthefer stated it depended on what the records are some have to be kept longer than others.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on August 27, 2013. The motion was 2nd by Trustee Robertson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the YMCA is offering Township employees a discounted price to join and they will also wave the joiner fee, if Township employee's are interested they should see Supervisor Murphy for additional information. Supervisor Murphy read a letter received from Pat Elder the Chief County Assessment Officer asking for additional funding from the Township for an IT person to assist the Assessor's office. Supervisor Murphy asked Assessor Helnore if the newly elected Assessor Tami Torrance an employee in her office would be allowed to attend the TOI (Township Officials of Illinois) Training Conference in November. Assessor Helnore stated that Tami Torrance would not be allowed to attend the conference.

Highway Commissioner's Report ~ on vacation and no report at this time.

Assessor's Report ~ regarding the letter from Pat Elder asking for financial help for an IT person. Assessor Helnore stated that there is no additional money available in her budget to pay for additional IT help not until the new budget in April. She also stated that IT help is only needed from March to August.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, the BCCA's "Love is in the Air" Fundraiser is tonight at the Belvidere Moose from 5-7:00pm. Trustee Turner, the bike rack will be installed next week. Trustee Grover, no report at this time. Trustee Nelson, stated that we should move the Handicap signs on the poles in the parking lot to the concrete pillars so that they will be out of the way when the bike rack is installed.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Shaw Road Weight Enforcement, this item will stay on the agenda so we can keep track of progress and report it.

BCCA Parking, the Township is no longer involved with the BCCA parking lot because the lot has been sold, but the new owner is willing to honor parking for the BCCA.

Beloit Road Bike Path, it is up to the Hwy Commissioner Richard Lee when he wants to start the project.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ Growth Dimensions- Kelly Galluzo, Supervisor Murphy introduced Ms. Galluzo who was recently appointed as Director of Growth Dimensions for Boone County. Ms. Galluzo thanked Belvidere Township for their support of Growth Dimensions. Ms. Galluzo went on to explain to the board and all in attendance the function of the organization.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Grover made a motion to pay the town bills the motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:25 pm, 2nd by Trustee Turner motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: September 24, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 24, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Nelson, Supervisor Murphy and Clerk Schabacker, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee's Turner and Grover and Assessor Helnore are not available for tonight's meeting. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on September 10, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ in the last 30 day the Sherriff's Dept. have issued 11 citations for truck weight limit problems but are unable to specify which might be on Shaw Road where the Township has an issue. On September 5th a fire inspection was completed by the Fire Dept. the Township passed inspection. The Affordable Care Act pamphlets are available to the public from our office. October 5th a clothing drive from 9-12:00am at the Township building for Keep Northern Illinois Beautiful.

Highway Commissioner's Report ~ we have signed a road salt contract for \$57 a ton. The Highway Dept. is helping the County cut trees on Caledonia Road.

Assessor's Report ~ no report not in attendance for tonight's meeting.

Clerk's Report ~ our new audio recording system is working well. Dana Ward clerk for the Village of Cherry Valley and Karen Melloch Treasurer for Village of Cherry Valley visited my office last week to see how our new audio recording system works, they are thinking about purchasing the same system for the Village of Cherry Valley.

Trustee's Report ~ Trustee Robertson, the BCCA "Jewels to Jeans" is the next big fundraiser for the BCCA. The "Love Is In The Air" fundraiser held at the MOOSE for the BCCA had the largest turn out ever for the event. Trustee Turner, no report not in attendance. Trustee Grover, no report not in attendance. Trustee Nelson, there are plans for a chair lift to be installed by the stage at the Community Building.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Shaw Road Weight Enforcement, discussed earlier by Supervisor Murphy.
Beloit Road Bike Path, it is up to Rich when he wants to start this project.

Legal ~ there is nothing new to discuss for legal business at tonight's meeting.

New Business ~

Monies to Support Additional IT Help-County-Patricia Elder, the County Supervisor of Assessments Pat Elder presented information showing a need for an IT person to help the Townships with their specialized issues with the computer program used by the Townships, the cost will be shared by the County and the different Townships. Trustee Robertson made a motion to show support for the IT person to help the Township Assessor's office. The motion of support was 2nd by Trustee Nelson and passed with Trustee's Robertson, Nelson and Supervisor Murphy indicating aye on a voice vote.

Boone County Township Supervisor's Workshop, Supervisor Murphy would like to see if there is enough interest from the different townships to set up a Tax Levy Training Class and share the cost of the class.

Flaming Monkeys Report-Matt Jenkins, lead mentor of the Flaming Monkeys Matt Jenkins gave the Board an update as to what is going on with the group. Along with all their activities they have just recruited 14 new members to their group. Mr. Jenkins also thanked the Township Board for all their support and use of the building for their robotics projects.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Nelson and passed with three ayes no nays and two absent with Trustee's Robertson, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:29 pm, 2nd by Trustee Robertson motion passed with Trustee's Robertson, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: October 8, 2013 @5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 8, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~~ Assessor Diann Helnore asked for the number of security cameras at the Township office, their locations, and if there is a map of their locations, if they are on both levels, what type of cameras, what is the purpose of the cameras to monitor intruders or employees and is there a time or an appointment for the employees to view the monitors to see where the camera lenses are. The question was deferred to Township Attorney Krafthefer for an answer. Attorney Krafthefer stated that public bodies do not have to do not have to give information about their security measures for obvious reasons.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on September 24, 2013. The motion was 2nd by Trustee Robertson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ Supervisor Murphy asked Assessor Helnore to turn in the Township Building keys from her previous employees John Elder, Linda Treu and Anita Taylor so that one of those keys can be redistributed to her new employee Jessica Muellner the office would also like her new hire paperwork so that it can be processed. Our Health Insurance renewal will be 11/30/2013 instead of 4/1/2014 due to the Affordable Care Act.

Highway Commissioner's Report ~~ nothing to report at tonight's meeting.

Assessor's Report ~~ on September 27th 2013 Assessor Helnore accepted the resignation of Deputy Assessor Anita Taylor and on September 30th 2013 Assessor Helnore extended an offer of employment to Jessica Muellner and started with the Township on October 1st 2013.

Clerk's Report ~~ nothing to report at tonight's meeting.

Trustee's Report ~~ Trustee Robertson, no report for tonight's meeting. Trustee Turner, no report for tonight's meeting. Trustee Grover, no report for tonight's meeting. Trustee Nelson, no report for tonight's meeting.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Shaw Road Weight Enforcement, trucks are still not following the weight restrictions on Shaw Rd.

Beloit Road Bike Path, per the Hwy Commissioner work will begin on the Bike Path the 1st of the month.

Discussion and Potential Action on Additional Support for Assessment Office, Trustee Robertson made a motion to work with the County on the IT position for the assessment office. The motion was 2nd by Trustee Nelson and passed with Trustee's Grover, Robertson, Turner, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Update on I-Fiber, Boone County has the I-Fiber built and are ready but are waiting for a couple of other territories to complete their I-Fiber and are confident that it will be live yet this year.

RAMP Update, Supervisor Murphy has not had an opportunity to meet with the new person from RAMP; this will be held over to a future date.

Legal ~ There is nothing new to discuss for legal at tonight's meeting.

New Business ~

Discussion and Potential Action on Salvation Army Funding, Trustee Nelson made a motion to donate \$2,750 to the Salvation Army, broken down to \$1,500 to the food pantry, toys for Christmas \$250 and hotel vouchers \$1,000. The motion was 2nd by Trustee Turner and passed with five ayes no nays with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential action on BCCA Fundraiser, Trustee Robertson made a motion to sponsor a table at the BCCA Jewels to Jeans Dinner Dance Fundraiser for \$300. The motion was 2nd by Trustee Nelson and passed with five ayes no nays with Trustee's Grover, Robertson, Turner, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Closed Session ~ Personal and Possible Litigation, Supervisor Murphy made a motion to go into closed session at 5:23 pm With the following individuals present for the closed session Assessor Diann Helnore, Township Attorney Keri-Lyn Krafthofer, Supervisor Murphy, Trustee's Robertson, Grover, Turner, Nelson and Clerk Schabacker. The Board came out of closed session at 5:45 pm.

Assessor Helnore ~ made a request for the next agenda to discuss a conflict of interest with one of her employees working full time in her office and full time in another township office.

Adjournment ~ a motion was made by Trustee Nelson to adjourn the meeting at 5:48 pm, 2nd by Trustee Turner motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: October 22, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 22, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Kris Hall a Deputy Assessor in the Assessor's office and the Union Steward for that office stated that after the new Assessor Tami Torrance takes office in January 2014 the union will stay intact nothing will change.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on October 8, 2013. The motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ there is a nice article in the Township Perspective about the 4-H Robotics Team housed in the lower level of the Township Building where they work on their robotics projects. Township Attorney Keri-Lyn Krafthefer has been recognized as one of the Top Women Attorneys in Illinois in the "Chicago" Magazine. Belvidere Twp. has 10 ongoing GA (General Assistance) clients for 2013; in 2012 the Township had 5 ongoing clients. From April 1, 2013 to Sept 30, 2013 the Township has had 46 GA clients and paid out \$9,930.79 in rental help and \$294.24 in utility help. The Township also has had its first death and burial to deal with. The Township Board meetings for the month of November and December will be the 1st and 3rd Tuesdays of the month at 5:00pm.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ the Assessor distributed handouts to the Board and to the public regarding extended hours for her office and residential property tax relief programs and web site information to help property owners with the appeal process.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, the BCCA audit when completed will presented to the Township Board for review. Trustee Turner, nothing to report at this time. Trustee Grover, nothing to report at this time. Trustee Nelson, the Community Building Board is working on getting an elevated lift for the stage.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Food Truck-Salvation Army, Trustee Robertson made a motion to take off the table the request for \$750 to fund a Food Truck, the motion was 2nd by Trustee Nelson and passed with five ayes no nays on a voice vote to take funding a Food Truck off the table. Trustee Robertson made a motion to pay \$750 to fund a Food Truck the motion was 2nd by Trustee Nelson. The motion failed with Trustee's Robertson, Nelson, Grover, Turner and Supervisor Murphy indicating nay on a roll call vote.

Beloit Road Bike Path, the bike path will be started with 8 inches of crushed rock this Fall and will be blacktopped in the Spring of 2014.

Appraisal Fee for former employee A. Taylor, Trustee Robertson made a motion to take off the table the request to pay the State Appraisal License fee for Anita Taylor in the Township Assessor's office. The motion was 2nd by Trustee Nelson and passed with 5 ayes no nays on a voice vote to take it off the table. Trustee Nelson made a motion to pay the State Appraisal License fee for employee Anita Taylor in the Assessor's office, the motion was 2nd by Trustee Robertson the motion failed when roll call was taken with Trustee's Turner, Grover, Robertson, Nelson and Supervisor Murphy indicating nay on a roll call vote.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~

Gary Kuhls-Presentation of Annual Audit, Auditor Gary Kuhls went over the audit page by page with the Township Board after which Trustee Robertson made a motion that the Board accept the Audit as presented the motion was 2nd by Trustee Grover and passed with five ayes no nays on a roll call vote.

Salvation Army Bell Ringing-Shopko-Dec. 4th, the Township will be assisting with Bell Ringing for the Salvation Army on Dec. 4th at Shopko from 11-8:00 pm, if interested you can sign up in the office.

Assessor Helnore-Discussion of Potential Conflict with Employee, Assessor Helnore was concerned that a fulltime employee in her office also worked fulltime in another township office she felt that was a conflict.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Nelson to adjourn the meeting at 6:00pm, 2nd by Trustee Turner motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: November 5, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 5, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. Trustee Turner and Assessor Helnore are not in attendance for tonight's meeting. We have a quorum to do business.

Public Input ~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on October 22, 2013. The motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ this Friday at 10:00am Robert Porter with the Law Firm Ancel/Glink will give a class on preparing the Tax Levy for Supervisors and other interested parties this will be held at the Belvidere Township Office.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ not in attendance no report at this time.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Robertson, will have a report on the BCCA Fundraiser "Jewels to Jeans" at the next Board Meeting. Trustee Turner, not in attendance no report at this time. Trustee Grover, no report at this time. Trustee Nelson, no report at this time.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.**

Bike Path, 8 inches of rock have been laid and blacktop will go on in the spring of 2014.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~

Bonnie Heimbech Northern Illinois Tourism, informational handouts were given to the Township Board along with an explanation of the function of her office and all the different ways it impacts Boone County and the surrounding area.

1st Reading of Tax Levy, this will be done at the next Board Meeting on November 19th after the Tax Levy Class to be held this Friday at the Township.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Nelson made a motion to pay the town bills with the exception of two bills submitted by Assessor Helnore both bills are for prepayment of mileage for herself and employee Jessica Muellner each bill is for \$237.30 for a total of \$474.60 to attend classes in Springfield in December. After discussion by the Board the motion was 2nd by Trustee Robertson and passed to pay the Town Bills with the exception of two bills submitted by Assessor Helnore with four ayes no nays and one absent with Trustee's Robertson, Nelson, Grover and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:24 pm, 2nd by Trustee Nelson motion passed with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: November 19, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 19, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township Resident Dan Snow asked about a sidewalk extension to connect Cline's Ford Subdivision to Prairie Place Subdivision on Newburg Road.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on November 5, 2013. The motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ Assessor Helnore handed out a graph showing the value of Belvidere Townships Omitted residential property from 2006 – 2013.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Robertson**, the BCCA did not have any wind damage from the storm that went thru our area the other day. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, the Community Building Board will be meeting Thursday night.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

2nd Reading – Discussion and Potential Action of Adoption of Tax Levy, The Board will review their copies of the Levy and continue discussion at the next Board Meeting.

Legal ~ there is no legal business to be discussed at tonight's meeting.

New Business ~ Review Closed Session Minutes,

Closed Session ~

Trustee Turner made a motion to go into closed session 5:13 pm to review previous closed session minutes not opened to the public. The motion was 2nd by Trustee Nelson and passed with five ayes no nays on a voice vote. The Board came out of closed session at 5:29 pm. Trustee Robertson made a motion to open to the public the following closed session minutes from previous meetings 3/12/2013, 5/14/2013 and 10/8/2013 the motion was 2nd by Trustee Turner, and passed with five ayes no nays with Trustee Robertson, Grover, Nelson, Turner and Supervisor Murphy indicating aye on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Grover and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:32 pm, 2nd by Trustee Turner motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: December 3, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 3, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Turner, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Public Input ~ Township Resident Dan Snow will discuss the walking path/bike path during New Business later on the Agenda. Diann Helnore had questions on the Health Care policy for employees.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Nelson to approve the minutes from the last regular township board meeting on November 19, 2013. The motion was 2nd by Trustee Robertson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ Assessor Helnore discussed the Assessment Appeals that have come into the Supervisor of Assessments office and that Belvidere Townships numbers are down from last year.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Robertson**, no report at this time. **Trustee Turner**, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, no report at this time.

Unfinished Business ~ Discussion and Potential Action May Occur on the Following Items.

Discussion and Potential Action on Adoption of Tax Levy, Trustee Robertson made a motion to adopt Ordinance No. 2013-2014-05, Certificate of Annual Township Tax Levy 2013-2014, the motion was 2nd by Trustee Grover and passed with Supervisor Murphy, Trustee's Grover, Nelson, Turner and Robertson indicating aye on a roll call vote. Trustee Nelson made a motion to adopt Ordinance No. 2013-2014-06, Certificate of Annual Single Township Road District Tax Levy 2013-2014. The motion was 2nd by Trustee

Turner and passed with Supervisor Murphy, Trustee's Grover, Nelson, Turner and Robertson indicating aye on a roll call vote.

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Legal ~ there is nothing new to report for legal at tonight's meeting.

New Business ~ **Discussion of Walking Path/Bike Path on Newburg Road**, Township Resident Dan Snow discussed the possibility of Belvidere Township assisting with a Walking/Bike Path on Newburg Road. Township Highway Commissioner Richard Lee stated that he is not interested in funding that project.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Turner to adjourn the meeting at 5:30 pm, 2nd by Trustee Nelson motion passed with Trustee's Robertson, Turner, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: December 17, 2013 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 17, 2013 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Grover, Nelson, Supervisor Murphy and Clerk Schabacker, also present Assessor Helnore, Hwy Commissioner Lee Attorney Keri-Lyn Krafthefer. Trustee Turner is unavailable to for tonight's meeting do to his work schedule. We have a quorum to do business.

Public Input ~ Assessor Helnore had a few words to say at her last meeting during her term of office.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on December 3, 2013. The motion was 2nd by Trustee Nelson and passed with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~ there are no transfers.

Reports

Supervisors Report ~ two mentors for the Flaming Monkey's are here along with Luke one of the young men involved with the Flaming Monkey's who explained what they do with their Robotics Project. The Flaming Monkey's will have an Open House at the Township Building on March 15, 2014.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ Assessor Helnore handed out to the Trustee's a graph showing total assessed values from 2004 thru 2013, and a graph showing omitted property values.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Robertson**, the State is behind \$100,000 on their obligation to the BCCA. **Trustee Turner**, absent, no report at this time. **Trustee Grover**, no report at this time. **Trustee Nelson**, the Community Building Board meets Thursday night.

Unfinished Business ~ **Discussion and Potential Action May Occur on the Following Items.** There is no unfinished business to discuss at tonight's meeting.

Legal ~ there is nothing to discuss for Legal at tonight's meeting.

New Business ~ Discussion and Potential Action on a Township Flag, Trustee Nelson made a motion to further explore the possibility of having Township Flags made. Trustee Robertson 2nd the motion. The motion passed with four ayes no nays and one absent on a voice vote to further explore the possibility of purchasing Township Flags.

Discussion and Approval of 2014 Board Meeting Dates, Trustee Robertson made a motion to approve the 2014 Board Meeting Dates as presented, the motion was 2nd by Trustee Grover and passed with four ayes no nays and one absent on a roll call vote.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~

Trustee Grover made a motion to pay the town bills the motion was 2nd by Trustee Nelson and passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:33 pm, 2nd by Trustee Grover motion passed with four ayes no nays and one absent with Trustee's Robertson, Grover, Nelson and Supervisor Murphy indicating aye on a voice vote.

Next Board Meeting: January 14, 2014 @ 5:00 P.M.

Respectfully Submitted
Judy Schabacker Clerk